

## Washington Unified School District Online Benefits Enrollment is easy with BenefitBridge!

### Need Help?

For assistance with enrollment related to your benefits, please contact Building Blocks at 775.382.1287 to schedule a one-on-one session where a Benefit Advisor can assist with your enrollment and answer questions regarding your benefits, Mon - Fri, 8:00 AM - 5:00 PM, PST. You may also request a personal appointment here: <https://washingtonusdbb4b.youcanbook.me>

For BenefitBridge technical assistance only, please contact BenefitBridge Customer Care at 800. 814.1862; Mon - Fri, 8:00 AM - 5:00 PM PST or email [benefitbridge@keenan.com](mailto:benefitbridge@keenan.com).

### Here's what you can do on BenefitBridge:

- View Current Plan Year Benefits
- Compare Plan Options
- Enroll in Benefit
- Colonial Supplemental Benefits now offered in BenefitBridge!
- Click [here](#) for plan descriptions, sample rates, and more information regarding the Colonial Life Plans!
- Resource Center: Health Insurance Basics, Medicare, Glossary, Media Resources
- Add or Remove Dependents/Beneficiaries
- Message Center
- Update My Account Info
- Available 24/7 via the Internet

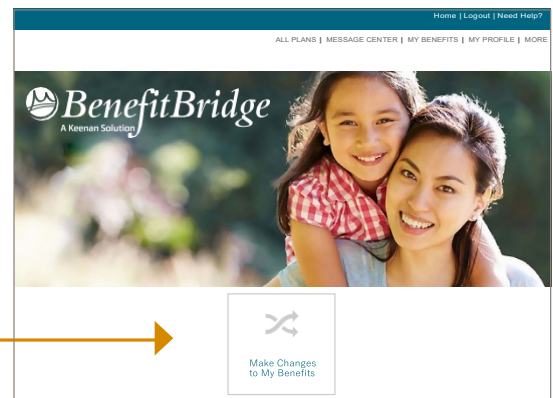
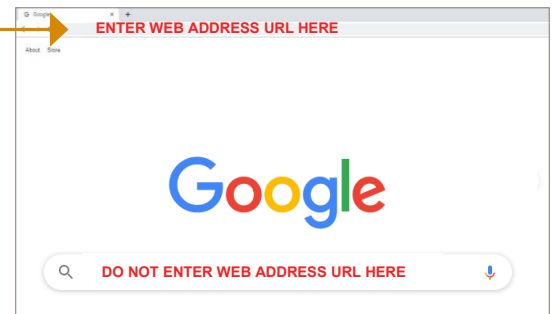
## Registration and Login

### Already have login credentials?

1. Login to **BenefitBridge** at [www.benefitbridge.com/washington](http://www.benefitbridge.com/washington)
2. Forgot your Username or Password? Click on **“Forgot Username/Password?”**

### Need to create login credentials?

1. In the **address bar**, type [www.benefitbridge.com/washington](http://www.benefitbridge.com/washington) (Not in the Bing, Google, Yahoo search engine field)
2. Click the **Enter** key, then follow the instructions below to register:
  - **STEP 1:** Select **“Register”** to **Create an Account**
  - **STEP 2:** Create a **Username** and **Password**
  - **STEP 3:** Select **“Continue”** to access **BenefitBridge**



## Enrolling in Benefits

Access your enrollment via the **“Make Changes to My Benefits”** button

**Call Building Blocks at**  
**775.382.1287**  
**for live Agent Assistance**  
**for all Benefits!**