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October 28, 2020

Dear Classified/CSEA Employees:

Delivered: USPS and WUSD email

The Washington Unified School District will be transitioning to the CalPERS health benefits program, effective **01/01/2021**.

Here are some important facts for you to know about the transition:

- 1) **Your current health plan will automatically end on 12/31/2020.** We are switching from one program administrator (Keenan & Associates) to another (CalPERS). You must enroll in a CalPERS health plan to continue health benefits through the Washington Unified School District. Even if you plan to continue with your current medical carrier, such as Kaiser, you will need to submit enrollment forms and required documentation to the Washington Unified School District

- 2) **Every eligible employee must complete and submit a CalPERS Health Plan Enrollment form.**
There is a CalPERS Health Plan Enrollment Form (HBD-12) included in this packet and we have also emailed the form to you. Please note:
 - *If you are choosing to opt-out of CalPERS health coverage at this time, you will still need to complete and submit an enrollment form.*

 - *If you are choosing to enroll in a CalPERS health plan, you will need to submit your completed enrollment form and all supporting documents will need to be submitted to the Washington Unified School District Office no later than **11/13/2020**, in order for you to be able to access services through your new CalPERS health benefits and pharmacy plan beginning on **01/01/2021**.*

- 3) CalPERS provides many resources to help you become informed about your health plan options.
 - Most of the information that you will need can be found on the new member page of the CalPERS website: www.calpers.ca.gov/newhealthmember

 - You can choose from a variety of plans, but in the CalPERS Health Program health plan availability is determined by ZIP Code. Active employees can use either their residential ZIP Code or the Washington Unified School District's ZIP Code 95691 to qualify for enrollment in a plan. You can conduct your own searches with the [Health Plan Search by ZIP Code Tool](#) on the new member page of the CalPERS website.

- Once you determine what health plans are available to you, the following resources may help you decide which health plan you will choose to enroll in:
 - [2021 Health Benefit Summary](#)
 - [CalPERS Health Program Guide \(HBD-120\)](#)
 - [CalPERS Health Plan Directory](#)- (see page 16) The Directory lists customized websites and phone numbers for each CalPERS health plan. Every health plan provides additional information and tools such as their plan-specific medical provider directories, Evidence of Coverage documents, wellness programs, incentive programs, and prescription drug formularies.
 - [YouTube videos](#) highlighting the CalPERS Health Program and [plans](#).
- 4) A Health Enrollment Workshop is planned for active employees on **Tuesday, November 3, 2020 at 4:30 – 6:00 pm**. The workshop will be conducted virtually via **Zoom**.

During the Workshop, District representatives, CFA representatives, a CalPERS representative and several health plan representatives will be present information about the upcoming change and your new health plan options. During this event, you can ask any questions you might have about the upcoming switch, your health plan options, dependent eligibility, etc.

We do hope that you can attend this informational Workshop. You will receive a meeting invitation directly to your work email. To officially RSVP, please accept the meeting invitation for the Health Enrollment Workshop.

If you have not received a Workshop invitation by **Friday, October 30, 2020** please contact Cristina Lopez at clopez@wusd.k12.ca.us to ensure that you can attend this informational session.

- 5) In order to enroll eligible dependents on your CalPERS health plan, you will need to submit copies of the following documentation with your enrollment form:
- If you are enrolling a spouse, you will need to submit a copy of your marriage certificate.
 - If you are enrolling a Domestic Partner, you will need to submit a copy of your Declaration of Domestic Partnership.
 - If you are enrolling your natural, step, or adopted child, you will need to submit a copy of their birth certificate.

NOTE: These records are being requested by CalPERS for enrollment purposes; it is **not** a Washington Unified School District request. CalPERS does, however, allow us to maintain the records here in the Washington Unified School District Office – we will **not** have to send them to CalPERS.

- 6) This change only impacts medical plans. You will receive separate communication regarding any changes to your dental and vision benefits.

Please contact Tami Vito at 916-375-7600 ext. 1017, if you have any questions or concerns.

Regards,

Norma Gonzales

Norma Gonzales
Interim Associate Superintendent of Administrative Services