Dear Parent or Legal Guardian,

The Washington Unified School District welcomes you to our school community. It is our pleasure to welcome your family into our school district.

We would like to make you aware that enrollment at the school where your child is registered may change due to an increase or shift in enrollment patterns within your attendance boundary. Consequently, it can be difficult to guarantee that your child will remain in the school they are initially registered. We want to assure you that we will make every effort to retain your student at their current school; however, due to state laws and district policies, it may be necessary to place your student at another school, if the enrollment exceeds capacity.

The Washington Unified School District has a procedure by which this move must occur. Actual date of enrollment determines who is will be reassigned to a nearby school when overcrowding occurs.

Any questions regarding this issue, please contact me at (916) 375-7600 ext. 1370.

Best regards,

Andre Phillips, Ed.D
Director of Student and Family Support Services

Please Sign below to indicate that you have been provided this information.

- I have been informed that my child’s school may be overcrowded.
- I am aware that my child may be assigned to a nearby school if overcrowded.
- I am also aware that if my child does not attend the first day of school, depending on first day school enrollment, my child may need to be assigned to a nearby school.

Parent Signature: ______________________________ Date: __________________________

Student Name: __________________________ Grade Level: __________________________

If my child is reassigned to another school, I would like siblings (brother or sister) to also attend the school my child is reassigned to: □ Yes □ No